



# CITY OF SAN RAMON

## OPEN SPACE

### ADVISORY COMMITTEE AGENDA

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Robert Peoples, Chair • Henry Perezalonso, Vice Chair • Sally Scholl • Diana Korpi  
Jaideep Vijayakar– Alternate • Non-Governmental Member Seth Adams  
Parks & Community Services Commissioner Julia Oseland • Planning Commissioner Eric Wallis

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City Hall  
Training Room – First Floor  
7000 Bollinger Canyon Road

REGULAR MEETING  
March 18, 2024  
4:00 P.M.

*FOR AGENDA QUESTIONS, PLEASE CALL THE PARKS & COMMUNITY SERVICES  
DEPARTMENT AT (925) 973-2604*

1. **CALL TO ORDER/ROLL CALL**

2. **APPROVAL OF MINUTES**

2.1 Minutes from February 12, 2024 – Regular Meeting

3. **PUBLIC COMMENT**

*At this time, those in the audience are encouraged to address the Committee on any item not already included in today's agenda. Comments should not exceed three (3) minutes. No Committee action can be taken at this meeting on issues raised during public comment.*

4. **COMMITTEE BUSINESS**

4.1 Discuss and Provide Feedback on the OSAC Hiking Series and Community Outreach Events Presented by Jessica Reaber, Parks and Community Services Recreation Coordinator

4.2 Trail Master Plan Update  
*Presented by Brad Morris, Parks and Community Services Division Manager*

5. **CITY COUNCIL, COMMISSION, AND COMMITTEE MEMBER UPDATES**

6. **ADJOURNMENT**

*I hereby certify the Open Space Advisory Committee agenda was posted 72 hours before the noted meeting. To make a request for disability-related accommodation to participate in the meeting, please contact the City Clerk's Office 48 hours in advance of the meeting at 925-973-2539 or [cityclerk@sanramon.ca.gov](mailto:cityclerk@sanramon.ca.gov).*

  
Christina Franco, City Clerk

*Dated: March 15, 2024*

## **ATTENDEE CONDUCT**

There will be zero tolerance for any person addressing the Committee making profane, offensive and disruptive remarks, or engaging in loud, boisterous, or other disorderly conduct, that disrupts the orderly conduct of the public meeting. Specifically, it is important for all speakers to adhere to the following guidelines for participation in this meeting:

- a. No profanity or obscenity
- b. Refrain from personal threats or attacks.
- c. Refrain from hateful epithets and demeaning language based on any person's race, religion, sexual orientation, ethnicity, gender, or disability.
- d. Respect all people that are present.

At the discretion of the Committee Chair, a speaker may forfeit speaking time for any of the following reasons:

- a. Exceeding the allotted time to speak;
- b. Yelling, screaming, or other behavior that renders this Committee unable to continue the meeting;
- c. Excessive profanity or slander; Specific threats or "fighting words" that incite violence; or
- d. Speech that is outside the subject matter jurisdiction of the Policy Committee or the specific agenda item in which you are speaking.

**While the City of San Ramon ensures the First Amendment rights of its citizens, we do not accept nor endorse any offensive or hateful comments made during our meetings. The City of San Ramon celebrates the diversity of our community, and we strive to be a welcoming and open community for all.**

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**CITY OF SAN RAMON  
OPEN SPACE ADVISORY COMMITTEE  
MEETING MINUTES  
February 12, 2024**

**DRAFT**

**1. CALL TO ORDER**

Chair Peoples called the Open Space Advisory Committee to order at 8:30 am.

**ROLL CALL**

**Present:**

Chair Robert Peoples, Vice-Chair Henry Perezalonso, Committee Members Seth Adams (arrived 8:55 am), Sally Scholl, and Jaideep Vijayakar\*

*\*Denotes Committee Alternate*

**Absent:**

Committee Member Diana Korpi

**Other Attendees:**

Mark Armstrong, City Councilmember

Julia Oseland, Parks and Community Services Commissioner

Eric Wallis, Planning Commissioner

**Staff Attendees:**

Kathi Heimann, Parks and Community Services Director

Steve Koll, Deputy City Manager

Brad Morris, Parks and Community Services Division Manager

Keith Haase, Parks and Community Services Program Manager

Kathleen Schiller, Parks and Community Services Office Technician

**2. APPROVAL OF MINUTES**

**2.1 Minutes from January 8, 2024 – Regular Meeting**

Member Scholl moved to approve the minutes of the January 8, 2024, regular meeting as presented, which was seconded by Vice-Chair Perezalonso and passed 7-0-0-0. Member Korpi was absent.

**3. PUBLIC COMMENT**

Public comment was received by Alejandro Anasat, Contra Costa Resource District.

47 **4. COMMITTEE BUSINESS**

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49 **4.1 Discuss and Provide Feedback on the Urban Open Space Inventory Goal**

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51 Keith Haase, Parks and Community Services Program Manager, presented and requested  
52 feedback on the Urban Open Space Inventory Goal.

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54 The Committee provided clarifying questions and feedback.

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56 **4.2 Discussion of Open Space Advisory Committee Meeting Day and Time**

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58 Brad Morris, Parks and Community Services Division Manager, opened the discussion to  
59 move the Open Space Advisory Committee regular meeting time to a later time.

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61 The Committee discussed and provided feedback.

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63 **5. CITY COUNCIL, COMMISSION, AND COMMITTEE MEMBER UPDATES**

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65 Commissioner Wallis and Commissioner Oseland provided updates.

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67 Committee Member Adams made public comment on the world premiere of Fire,  
68 Drought, Rain, and Hope: Three Wild Years in the Diablo Range presented by Save  
69 Mount Diablo.

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71 **6. ADJOURNMENT**

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73 Chair Peoples adjourned the meeting at 10:00 am.

# OPEN SPACE ADVISORY COMMITTEE

## STAFF REPORT



**DATE:** March 18, 2024

**TO:** Open Space Advisory Committee

**FROM:** Brad Morris, Division Manager

**SUBJECT:** OSAC Hiking Series and Community Outreach

### RECOMMENDED ACTION

Discuss and provide feedback on the OSAC hiking series and community outreach events.

### BACKGROUND/DISCUSSION

In 2017, the Open Space Advisory Committee (OSAC) developed a goal to develop a walking series in collaboration with the Parks and Community Services Department (PCS). From 2018 to 2020, this goal was updated to partnering with PCS to build programming in the Open Space areas. For the committee's 2021 workplan, the goal was again updated to collaborate with PCS to offer educational events focused on Open Space to include trail hikes. After a very successful year of leading hikes, the committee revised their goal for 2022 to not only include hikes but also to host one open space/nature-based event and in addition the Committee agreed to participate in the Art & Wind Festival.

The following table shows the number of OSAC led hikes and events since the committee's first goal was established in 2017.

	OSAC Hike	OSAC Event
2017	3	
2018	3	
2019	4	
2020*	2	
2021	7	
2022	7	1
2023	5	2

\*Programs cancelled due to pandemic.

This year the Open Space Advisory Committee's Annual Report's goal is to

*"Collaborate with the Parks & Community Services Department to promote and host OSAC Outreach events to include open space hikes and at least one non-hiking event."*

Since 2023, the OSAC lead hikes/ non-hiking event have been hosted on the second Saturdays in February, March, April, September, October, and November. The OSAC hike locations and dates have been traditionally suggested by staff with the committee making the final determination and

**AGENDA #4.1**

designating a Committee Member to lead each hike. The PCS department schedules Parks and Community Services staff to assist with late registrations, answer questions, walk at the back of the group and respond to any emergencies that may arise while out on the trails.

The selection of the specific hikes and the committee representative has been handled differently over the last couple of years. In previous years, the Committee selected the hikes on an annual basis so they could be marketed together, and everything could be planned at once. However, for 2024, the committee moved to discussing and selecting the hikes on a quarterly basis with the release of the Parks and Community Services Activity Guide.

As part of the goal, the committee has also determined it is beneficial to participate in some of the larger community events as it provides an opportunity to engage with a larger demographic and gather feedback on the public's opinions and perceptions of open space in San Ramon. The Committee hosted an information booth at the Art and Wind Festival in 2022 and 2023 and hosted an information booth at the Run for Education in 2023. There has been some discussion about OSAC participating in additional outreach events such as Sheep Shearing, at the Forest Home Farms. While there is a benefit to outreach events they do require a time commitment from the Committee.

#### Questions to Consider

- 1) Does the committee want to host two hikes in the Spring and three hikes in the Fall?
- 2) Does the committee prefer to schedule hikes on an annual basis or discuss them each quarter with the activity guide development schedule?
- 3) Does the committee want to host a non-hiking event in the late Winter/early Spring?
- 4) How many outreach events does the Committee want to participate in each year?
- 5) Do the committee members feel like they can provide adequate support to the number of hikes and outreach events desired by the Committee? (i.e. is each member willing to do \_\_\_ number of hikes and outreach events annually.

In addition to the committee's outreach efforts, in April 2023, the Parks and Community Services Department hired a new Recreation Coordinator to help meet several of the Parks, Trails, Open Space and Recreation Master Plan Goals related to Conservation and Connection to Nature. Prior to the City having this resource, some of the Master Plan goals were met in part by the Open Space Advisory Committee hikes.

In an effort to continue to make progress on the nature and conservation goals in the Master Plan, staff is developing several new programs. Some of these programs will have opportunities to educate and inform the community about open space and trails and can provide an opportunity for OSAC members to participate and share information pertaining to open space goals.

New Programs that are currently being developed will be led by City staff.

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- Explore My Neighborhood: These are shorter walks designed to start nearer to residential areas to help people explore opportunities right by their houses. Staff are researching ideal locations to begin these walks and how they might connect with larger trail systems.
- Interpretive Nature Walks: These walks and hikes will consider the local flora and fauna in each season to further educate participants on San Ramon's unique eco-system and best practices while enjoying these spaces. These walks might include some of our natural paths and trails throughout the city or trails throughout San Ramon Open Space.
- Nature Education Workshops: Currently identified for Crow Canyon Gardens, these workshops take advantage of the many natural resources in San Ramon. Staff is working to identify experts to speak on topics such as: xeric and native planting, ethnobotany—how Ohlone used plants, bird watching, animal tracking, and much more.

With the enhanced City led nature and open space programming, staff recommends that the Open Space Advisory Committee scale back the number of hikes/events and continue with two hiking events in the spring, two hiking events in the fall and the one non-hiking event. In addition, staff recommend, continuing participation in the Art and Wind Festival as it is the largest event in the City of San Ramon and provides access to a broader range of the community.

Staff does not recommend participating in Sheep Shearing Day or the Run for Education at this time as the events are smaller and are not as focused on informational/vendor booths. Advisory Committees are not required to provide additional time other than participation in the meetings. The OSAC has done a great job with the hikes and outreach however it has become increasingly difficult to identify members to participate due to the increase in hikes/events and it is not feasible for all the Committee members to commit to all the additional time on weekends to provide support for hikes/events.

### **FISCAL ANALYSIS**

No fiscal impact

### **FISCAL ANALYSIS**

Staff will incorporate the feedback from the Committee and finalize the OSAC Hiking Series and Community Outreach Calendar.

# OPEN SPACE ADVISORY COMMITTEE

## STAFF REPORT



**DATE:** March 18, 2024

**TO:** Open Space Advisory Committee

**FROM:** Brad Morris, Division Manager

**SUBJECT:** Trails Master Plan Update

### **RECOMMENDED ACTION**

Staff recommends the Open Space Advisory Committee receive an update on the San Ramon Trails Master Plan and provide feedback on the primary elements to be included in the Master plan.

### **BACKGROUND/DISCUSSION**

Staff is starting the process of developing the RFP/RFQ for the City of San Ramon Trails Master Plan. One of the Open Space Advisory Committee 2024 Goals is to

*“Assist staff in the development of the San Ramon Trails Master Plan with suggestions of items to be included, seeking community input, and providing insight to the current trails system”.*

Staff has reviewed several different Trails Master Plans and is seeking the committee’s feedback on the desired outcomes from the trail master plan process; feedback on elements/ chapters for the master plan and which items are the highest priority to be included in the plan.

Below is a partial list of potential areas/chapters to consider.

- Trails Master Plan Vision
- Goals and Objective
- Incorporate Existing Plans, Documents and Policies
- Existing Conditions of the Trails
- Opportunities and Constraints
- Trends and Community Comparisons
- Stakeholder and Community Engagement Methods and Needs Assessment
- Trails Plan Summary
- Proposed Improvements Standards and Descriptions
- Trail Recommendation Summary
- Cost Scenarios
- Project Prioritization



One key component of the process will be Community Outreach as there is a great need to involve the entire City in the development of the masterplan and to prioritize trail development so that our limited resources can be directed to the areas with the most need.

### **LINKS TO OTHER TRAILS MASTER PLAN EXAMPLES**

Tahoe Donner Trails Plan - [https://www.tahoedonner.com/wp-content/uploads/2022/12/Tahoe-Donner-Trails-Plan\\_221206.pdf](https://www.tahoedonner.com/wp-content/uploads/2022/12/Tahoe-Donner-Trails-Plan_221206.pdf)

City of Lafayette Trails Master Plan -

<https://www.lovelafayette.org/home/showpublisheddocument/1666/635561390008430000>

City of Carlsbad Trails Master Plan - <https://www.carlsbadca.gov/departments/parks-recreation/trails/trails-master-plan>

### **FISCAL ANALYSIS**

The San Ramon Trails Master Plan (CIP# 500007) is in the 23/24 CIP Project List. The Current budget for the project is \$125,000.

### **NEXT STEPS**

Staff will present this information and the OSAC feedback to the Parks and Community Services Commission at a future meeting. Staff will develop an RFQ and gather proposals from qualified applicants.